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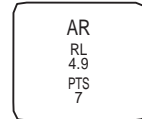
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1) CATALOG CARDS, BOOK POCKETS, DATE DUE CARDS, AND SPINE LABELS

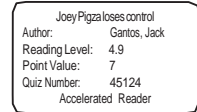
- Catalog card kits 99¢ ea.** (1 main entry, 2 shelf lists, subject cards, added entries, date due card, label set, peel-and-stick book pocket)
- Catalog cards only 69¢ ea.** (1 main entry, 2 shelf lists, subject cards, added entries)
- Main entry cards 15¢ ea.**
- Shelf list cards 15¢ ea.**
- Date due cards 15¢ ea.** (imprinted with call number, author, title—lines on both sides)
- Date due slips 15¢ ea.**
- Blank peel-and-stick book pockets 15¢ ea.**
- Label sets 20¢ ea.** (includes 1 printed label for book pocket & 1 printed spine label)
- Spine labels 10¢ ea.** (imprinted with call number & author letters)
- Accelerated Reader Labels** **AR spine labels 10¢** **AR label set 20¢**
- Theft protectors** **3M** **Knogo** **Checkpoint • frequency** **40¢ ea.**
- Sort books in Dewey Decimal order**



AR Spine Label



AR Label Set



2) BARCODES AND DATA DISKETTES \$25.00

What software system are you using? _____ **Software version?** _____

Also send a copy of disk to: AccessPA SUNLINK Heartland AEA Com Cat OCLC

What symbology and check digit do you use?

- Code 3 of 9 / No check digit
- Codabar / No check digit
- Interleaved 2 of 5 / No check digit
- Code 3 of 9 / Mod 10 check digit
- Codabar / Mod 10 check digit
- Don't know (Attach sample label or photocopy)
- Code 3 of 9 / Mod 43 check digit
- Interleaved 2 of 5 / Follett check digit (Follett Classic)

What type of computer? IBM Macintosh

What type of media? 3 1/2" CD-ROM *Email *Web Download *Email address _____

What data format? 1987 MicroLIF USMARC (852 holdings) USMARC (949 holdings)

What is your location code? (field 852 subfield A) _____

What is your sublocation code? (field 852 subfield B) _____

Use next sequential barcode number from last order

Starting barcode number for this order only _____

Barcode range to keep on file: _____ to _____ (please provide a range of 1,000 numbers)

How many barcode labels per book? _____

All materials are sent unattached unless otherwise indicated. Charges for shelf-ready processing are \$1.00 per book, in addition to the material fees. Books processed as instructed are not returnable.

3) CATALOGING CLASSIFICATION OPTIONS FOR CATALOG CARDS AND BARCODES/DISKETTES

Place an X in front of the desired option in each column. If no option is marked, the standard option, listed first in each column, will be used.

CLASSIFICATION PREFIX	CLASSIFICATION OPTION	NUMBER OF MAIN ENTRY LETTERS	EXAMPLES		
<p>Individual Biography</p> <p><input type="checkbox"/> Follow nonfiction prefixes specified page 2 (standard option)</p> <p><input type="checkbox"/> None</p>	<p>B (standard option)</p> <p><input type="checkbox"/> 92</p> <p><input type="checkbox"/> 921</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Other constant _____</p> <p><input type="checkbox"/> Dewey by subject</p>	<p><input type="checkbox"/> 3 Biographee letters (standard option)</p> <p><input type="checkbox"/> 2 Biographee letters</p> <p><input type="checkbox"/> 1 Biographee letter</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Biographee's last name</p>	<p>Standard Options 2nd, 3rd, 5th Options</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 5px; width: 50%;">B Joh</td> <td style="border: 1px solid black; padding: 5px; width: 50%;">921 Johnson</td> </tr> </table>	B Joh	921 Johnson
B Joh	921 Johnson				
<p>Easy Books (Fiction Grades K-3)</p> <p><input type="checkbox"/> None (standard option)</p> <p><input type="checkbox"/> J above call number</p> <p><input type="checkbox"/> j above call number</p> <p><input type="checkbox"/> Juv above call number</p> <p><input type="checkbox"/> JUV above call number</p> <p><input type="checkbox"/> Other constant _____</p>	<p><input type="checkbox"/> E (standard option)</p> <p><input type="checkbox"/> F</p> <p><input type="checkbox"/> Fic</p> <p><input type="checkbox"/> FIC</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Other constant _____</p>	<p><input type="checkbox"/> 3 Main entry letters (standard option)</p> <p><input type="checkbox"/> 2 Main entry letters</p> <p><input type="checkbox"/> 1 Main entry letter</p> <p><input type="checkbox"/> None</p> <p><input type="checkbox"/> Author's last name</p>	<p>Standard Options 4th, 2nd, 1st Options</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 5px; width: 50%;">E Seu</td> <td style="border: 1px solid black; padding: 5px; width: 50%;">Juv F Seu</td> </tr> </table>	E Seu	Juv F Seu
E Seu	Juv F Seu				